

## Family Celebrations or Corporate Events at The Old Threshing Barn

Please fill in as much as you can on this form, sign and send it back to us. This will enable us to provide you with quotations and establish event viability. Thank you.

Name \_\_\_\_\_

(First & Surname)

Contact Address: \_\_\_\_\_

Telephone Numbers: \_\_\_\_\_

Email Address: \_\_\_\_\_

### 1. Number of guests/delegates (NB. Maximum 70)

How many guests/delegates including children are you expecting ? \_\_\_\_\_

How many children will be attending ? \_\_\_\_\_

How many high chairs will be required ? \_\_\_\_\_

How many guests/delegates will require wheelchair access ? \_\_\_\_\_

### 2. Your Event

Date : \_\_\_\_\_ ( NB. Not available in the school holidays)

Give approximate times Start: \_\_\_\_\_ Finish: \_\_\_\_\_

(NB.) Latest finishing times 23.00 hours

Will you be using a local catering company ? Yes/No or Self- catering ? Yes/No

Will you need a licensed bar ? Yes/No

Will you need the barn decorations (drapes, hearts etc) as per website ? Yes/No

Will you require cutlery, crockery, glassware ? Yes/No

Will you require table linen ? Yes/No

Will you require banqueting roll (paper table covering) and paper napkins ? Yes/No

What entertainment do you propose ? Give brief details \_\_\_\_\_

\_\_\_\_\_

**3. Accommodation**

In order for your celebration/event to have exclusive use of Beeson Farm you will need to reserve/book the 5 self-catering holiday cottages all with ensuite bedrooms (sleeping up to 24) for a 2 or 3 night short break either midweek or weekend. You can view details on the Beeson Farm Holidays website. [www.beesonhols.co.uk](http://www.beesonhols.co.uk)

Do you wish to have exclusive use of all 5 of Beeson Farms' self catering holiday cottages ?

(Depending on the time of the year this is a requirement) Yes/No

**4. Viewing Arrangements**

Please let us have some dates when you can come to view The Old Threshing Barn and the cottages. \_\_\_\_\_

**Please confirm by signing below that you have read and understood The Old Threshing Barn Terms & Conditions as set out in The Old Threshing Barn website – [theoldthreshingbarn.uk](http://theoldthreshingbarn.uk)**

Signed \_\_\_\_\_ Date \_\_\_\_\_

**Please email this form to us or post to Beeson Farm, Beeson, Kingsbridge, Devon TQ7 2HW**

Please add any additional information you think might be useful for us to know

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